



General Advertising Agreement Form

Please complete these forms, choose the services of your preference and sign the last page, then email all pages of this agreement to BCPA. Agreements must be reviewed and accepted by a BCPA staff member before coming into effect.

Between the Advertiser:	And
Name:	British Columbia Psychological Association
	505 - 1080 Howe Street, Vancouver, BC, V6Z 2T1 Canada
Company:	Phone: 604-730-0501 Fax: 604-730-0502
	E-mail: communications@psychologists.bc.ca
Address:	
Phone:	
E-mail:	
BCPA Member: YES <input type="checkbox"/> / NO <input type="checkbox"/>	

By signing this document, the Advertiser hereby understands and agrees to the following terms:

- ✓ The Advertiser agrees to pay the advertising fees for all services requested plus 5% GST, and a design/graphic fee plus **5% GST** if design services have been requested.
- ✓ The Advertiser agrees to submit the advertisement materials (by e-mail) before the publication deadlines as outlined in the advertisement rate card.
- ✓ The Advertiser is responsible for submitting payment within 30 days of receipt of the invoice, or otherwise before advertising begins by **cheque** or **PayPal**. If the Advertiser has not previously advertised with BCPA, the Advertiser agrees to submit payment in full before advertising begins.
- ✓ The publication of any notice of events, or advertisement, is neither an endorsement of the advertiser, nor of the products or services advertised. The BCPA is not responsible for any claim(s) made in an advertisement. Advertisers may not, without prior consent, incorporate in a subsequent advertisement, the fact that a product or service had been advertised in a BCPA publication or through the BCPA electronic media. The acceptability of an advertisement for publication is based upon legal, social, professional, and ethical considerations. BCPA reserves the right to unilaterally reject, omit or cancel advertising.
- ✓ The Advertiser agrees to the BCPA Advertising Terms & Conditions and to the BCPA Advertising Policy, which can be found on our website www.psychologists.bc.ca or attached to this document.

Services & Fees

Eblast and Web classified announcements

- The **Eblast** is our e-mail announcements sent to all our members every Monday.
- **Web Classified** adverts are posted for a minimum of a month.

Submissions Requirements:

- ✓ **200 words** maximum
- ✓ Include a headline
- ✓ Text format: .doc or similar
- ✓ Images format: .JPEG or .PNG

Please mark the advertising services of your choice:

EBLAST

REGULAR RATES

- 1x \$125.00 (+GST)
- 3x \$318.75 (+GST)
- 5x \$500.00 (+GST)

BCPA MEMBER RATES

(25% DISCOUNT)

- 1x \$93.75 (+GST)
- 3x \$239.00 (+GST)
- 5x \$375.00 (+GST)

WEB POSTING

REGULAR RATES

- 1x \$190.00 (+GST)
- 3x \$484.00 (+GST)
- 5x \$760.00 (+GST)

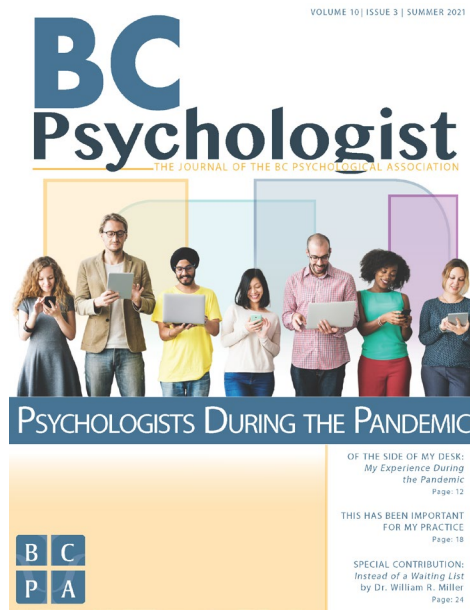
BCPA MEMBER RATES

(25% DISCOUNT)

- 1x \$142.00 (+GST)
- 3x \$363.40 (+GST)
- 5x \$570.00 (+GST)

The BC Psychologist advertisement

Our biannual publication is a great channel to connect with approximately a thousand of BC Psychologists. Each edition has a virtual and a printed version. We mail the colour copies to those members who have agreed to it (50% of our readers).



PUBLICATION DATES

March 31st

September 30th

BOOKING DEADLINES

Jan 18th

July 16th

Please mark the advertising services of your choice:

1/4 PAGE

- Colour
- Inside
- Width 4.25" x Height 5.75"
(0.25" bleed)

BCPA MEMBERS RATES

(15% discount)

- 1 issue x \$251.00 (+GST)
- 2 issues x \$401.00 (+GST)

REGULAR RATES

- 1 issue x \$295.00 (+GST)
 - 2 issues x \$472 (+GST)
-

1/2 PAGE

- Colour
- Inside
- Vertical: Width 4.25" x Height
11.5" (0.25" bleed)
- Horizontal: Width 8.5" / height
5.75" (0.25" bleed)

BCPA MEMBERS RATES

(15% discount)

- 1 issue x \$476.00 (+GST)
- 2 issues x \$762.00 (+GST)

REGULAR RATES

- 1 issue x \$560.00 (+GST)
- 2 issues x \$896.00(+GST)

FULL PAGE

- Colour
- Width 8.5" / Height 11.5" (with 0.25" bleed all around)

Inside full page	Inside Back Cover
<p data-bbox="277 674 740 716">BCPA MEMBERS RATES</p> <p data-bbox="375 749 646 790"><i>(15% discount)</i></p> <ul data-bbox="228 816 792 904" style="list-style-type: none">• 1 issue x \$764.00 (+GST) <input type="checkbox"/>• 2 issues x \$1238.00 (+GST) <input type="checkbox"/> <hr data-bbox="435 945 586 956"/> <p data-bbox="358 1024 659 1065">REGULAR FEES</p> <ul data-bbox="228 1092 792 1179" style="list-style-type: none">• 1 issue x 910.00 (+GST) <input type="checkbox"/>• 2 issues x \$1456.00 (+GST) <input type="checkbox"/>	<p data-bbox="963 674 1425 716">BCPA MEMBERS RATES</p> <p data-bbox="1060 749 1331 790"><i>(15% discount)</i></p> <ul data-bbox="914 816 1477 904" style="list-style-type: none">• 1 issue x \$786.00 (+GST) <input type="checkbox"/>• 2 issues x \$1258.00 (+GST) <input type="checkbox"/> <hr data-bbox="1104 956 1279 967"/> <p data-bbox="1044 1039 1344 1081">REGULAR FEES</p> <ul data-bbox="914 1107 1477 1194" style="list-style-type: none">• 1 issue x 925.00 (+GST) <input type="checkbox"/>• 2 issues x \$1480.00 (+GST) <input type="checkbox"/>
Inside front cover	Back cover
<p data-bbox="277 1345 740 1386">BCPA MEMBERS RATES</p> <p data-bbox="375 1419 646 1461"><i>(15% discount)</i></p> <ul data-bbox="228 1544 792 1631" style="list-style-type: none">• 1 issue x \$808.00 (+GST) <input type="checkbox"/>• 2 issues x \$1292.00 (+GST) <input type="checkbox"/> <hr data-bbox="435 1672 586 1683"/> <p data-bbox="358 1751 659 1793">REGULAR FEES</p> <ul data-bbox="228 1819 792 1906" style="list-style-type: none">• 1 issue x 950.00 (+GST) <input type="checkbox"/>• 2 issues x \$1520.00 (+GST) <input type="checkbox"/>	<p data-bbox="963 1345 1425 1386">BCPA MEMBERS RATES</p> <p data-bbox="1060 1419 1331 1461"><i>(15% discount)</i></p> <ul data-bbox="914 1544 1477 1631" style="list-style-type: none">• 1 issue x \$837.00 (+GST) <input type="checkbox"/>• 2 issues x \$1340.00 (+GST) <input type="checkbox"/> <hr data-bbox="1104 1683 1279 1694"/> <p data-bbox="1044 1766 1344 1808">REGULAR FEES</p> <ul data-bbox="914 1834 1477 1921" style="list-style-type: none">• 1 issue x 985.00 (+GST) <input type="checkbox"/>• 2 issues x \$1576.00 (+GST) <input type="checkbox"/>

- *Please estate posting or announcement **dates or period** you wish your advert to be published:*
-

- *Any observations:*
-

- *How did you hear about our advertising services?*
-

NOTE:

Repeat ads must be booked all at once to receive volume discounts.

Signature

Date (M/D/Y)

Name (print)

Terms & Conditions

I. General

All BCPA advertising is subject to the BC Psychologist's Editor-in-Chief's or the BCPA Executive Director's approval. Placement of ads will be at BCPA's discretion, although the Advertiser's preference will be met whenever possible.

II. Liability

Publication of an advertisement does not constitute endorsement or approval of any product or service advertised, or any point of view, standard, or opinion presented therein. BCPA is not responsible for any claims made in an advertisement.

The Advertiser assumes liability for all ad content including text preparation, content and illustrations. It is understood that the Advertiser will indemnify and hold BCPA and its employee harmless from and against any loss, expense, or other liability resulting from any suits including actions for libel, breach of warranty, negligence, product liability, misrepresentation, fraud, violation of privacy, plagiarism, copyright infringement, and any other claims or suits whatsoever that may arise from publication of such advertisement.

BCPA will not be bound by any term(s) or condition(s) that an Advertiser includes on order forms or invoices unless BCPA previously agreed in writing to such term(s) or condition(s). Any Advertiser claims for errors will be examined on a case-by-case basis with discounts offered for the advertisement in question or on the Advertiser's next order, provided that it is determined that BCPA made the error and that the Advertiser can show that such error significantly affected advertising results. BCPA reserves the right to unilaterally reject or cancel advertising for any reason at any time, as described in the BCPA Advertising Policy. The Policy is available in the rate card and online, and can also be requested by mail, fax, and e-mail.

III. Placement of Orders

Completion of this agreement constitutes an acceptance of all the rates and conditions under which advertising is sold at the time the agreement is signed.

To qualify for a multiple advertising discount, advertising must be placed on a contract basis. A contract starts on the date a BCPA staff member acknowledges the receipt and acceptance of a completed agreement form.

If a new copy for contract ads is not received by the submission deadline, the standing copy will be used.

No cancellations will be accepted after submission deadlines. Advertisers who fail to notify BCPA of cancellation prior to the deadline will be required to pay the full price of the ad. Cover advertising orders may not be cancelled.

Current rates, dimensions, deadlines, and so forth are published in the BCPA rate card. Current rate cards can be requested by e-mail, mail, or phone.

Advertising orders will not be accepted by phone. Verbal contract will not be accepted. All advertising requests must be received in writing by e-mail, fax or mail. An ad will be considered to be booked only once BCPA has received and signed a fully completed advertising agreement.

IV. Copy & Design

Advertisements that resemble the format and layout of the BC Psychologist will not be accepted without the label "Advertisement." Additionally, BCPA reserves the right to add its own specific disclaimer to any ad.

Prices do not include costs of preparation of advertisements for print or web. Typesetting, camera work, copy changes, and design will be billed separately. Design charges are 20% of the ad price for the first 4 hours, and \$25 plus HST thereafter.

V. Inserts

A sample copy of all inserts must be submitted to BCPA for approval at least 30 days prior to the submission deadline for the BC Psychologist immediately preceding the publication date agreed upon in this agreement.

VI. Terms

The terms for all advertising charges are net 30 days, unless agreed otherwise in writing. Discounts rely upon continued prompt payment and fulfillment of contractual agreements. BCPA maintains the right to pull advertising if an ad payment is past-due. New Advertisers: full payment in Canadian dollars must be received before we post, e-mail or place your ad. A cheque or PayPal payment must accompany the first advertisement. After the first

advertisement is paid in full, payment for all subsequent advertising contracts is due within 30 days of receipt of the invoice.

VII. Contract Responsibility

Advertisers assume full responsibility to mail, fax, or e-mail copy changes to BCPA by the advertising deadline, and they assume full responsibility to pay for all booked advertising. If new copy has not been received by the deadline, the Advertiser's previous ad will be repeated. An invoice will be mailed, faxed or e-mailed to the contact person on file. If time is at a premium, BCPA will use its best judgment as to the accuracy of the ad copy based upon information furnished by the Advertiser. BCPA will not be held responsible for errors.

VIII. Contract Renewals

Contracts will not be automatically renewed. Advertising will be billed from the most current rate card. Rate increases will not be applied until the following contract. BCPA will attempt to notify the Advertisers whenever rates change.

IX. Contract Cancellations

A contract may be canceled by the Advertiser in writing 60 days prior to the next scheduled ad placement, with the exception of BC Psychologist cover advertising orders. If a contract is canceled before its completion, cancellation is subject to repayment of any charges previously waived or discounted for any reason, such as discounts for multiple ads. Discounts and waived charges will be added to and due within 30 days of receipt of final statement.

X. Service Charges

A service charge of 2% per month (24% per year) will be added to all accounts 30 days past due.

XI. Collection of Bad Debts

BCPA reserves the right to hold the Advertiser and its advertising agency jointly and severally liable for payment due. If it becomes necessary to turn an account over to attorneys or a collection agency for payment, the Advertiser and its advertising agency will be responsible for paying interest and any fees that result from the collection actions.