WEBSITE INSTRUCTIONS

www.psychologists.bc.ca

BCPA

UPDATING YOUR PROFILE & REFERRAL SERVICE INFORMATION
Watch Video>>

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1. Go to psychologists.bc.ca

2. Click '**Log In**'.

3. Go to the image in the top right corner of the search bar and **click the image**.

4. Click '**Home**'.

5. Scroll down on the left side of the screen to '**Edit Member Profile**'. See right image.

6. This will bring you to your membership page, where you can find your Membership ID and payment information.

7. Scroll down and on the right, click '**Update Member Profile**'.

8. You are now in a pop up window that has all of your profile information and referral service information and you can **make any updates** needed.

9. Make sure to click '**Save**' at the bottom of the pop up window to ensure your updates are saved.